



## **Overnight Camp Counselor**

### **Camp Hoffman - West Kingston, RI**

Join our team at Camp Hoffman as an Overnight Camp Counselor and help create unforgettable experiences for campers in an immersive and fun-filled environment. As a Counselor, you'll lead and assist in various camp activities while fostering an engaging and adventurous safe camp experience. Working with fellow camp staff in a team to serve as a guide, mentor, and facilitator for Girls and gender expansive youth.

**Schedule:** June 23rd to August 20th (Sunday-Friday) (Off July 4<sup>th</sup>)

Staff will have two hours of scheduled time off daily, one evening per week off (Monday, Tuesday, or Wednesday) with a set curfew, and be off from Friday evening to Sunday Morning.

#### **Essential Duties and Responsibilities:**

- Supervise all aspects of an overnight and/or day camper's day including activities, mealtimes, rest hours, bedtime and after-hour duties as assigned.
- Work in a team with other counselors, program and administrative staff around camp.
- Follow a schedule with promptness and flexibility when unexpected changes occur.
- Participate in all aspects of camp life including staff training and meetings, daily activities, all camp activities, skits, songs, kapers (chores), cookouts, etc. as assigned.
- Participates in all emergency drills
- Serve as a watcher while at the waterfront
- Assist in the opening and closing of camp as directed.
- Assist in maintaining the cleanliness and upkeep of camp and equipment.
- Responsibility for the health and safety of the campers, reporting concerns promptly.
- Keeps records, reports, and inventories as required.
- Adhere to Girl Scout, State of Rhode Island, and American Camp Association standards
- Live in a unit near campers or in a cabin with campers as assigned.
- Counselors may be expected to work as a bus monitor for at least one week during the summer.
- Other duties as assigned.

#### **Qualifications:**

- Junior Camp Counselor Minimum age of 17.
- Camp Counselor must be 18 years or older.
- High school diploma or equivalent.
- First Aid/CPR certification preferred.
- Excellent interpersonal and communication skills.
- Ability to work independently and as part of a team.



- Must have the visual, auditory, and physical ability to quickly identify and appropriately respond to environmental and other hazards related to activities and emergencies at camp, as well as generally uphold all safety standards.
- Previous experience in Girl Scouts, camps, and/ or education is a plus, but not required.

#### **Work Environment & Physical Requirements:**

- Ability to walk, stand, and sit (including on the floor) for long periods of time.
- Ability to lift and carry up to 50 pounds.
- Ability to walk/hike 3+ miles per day to include rough and uneven terrain
- Ability to plan, lead, and participate in program activities in a variety of indoor and/or outdoor settings
- Ability to respond quickly and calmly in an emergency situation.
- Live and work in an outdoor rustic environment with exposure to heat, humidity, sun, rain, uneven terrain and other elements.

#### **Benefits**

- Staff housing and laundry facilities for the duration of employment period.
- Food during staff training days and when campers are on site.
- Paid pre-camp training and professional development
- Position Dependent: Trainings or certification in First Aid/CPR, Boating/Watercraft, Team Building, Low/High Ropes, outdoor skills, Rock Wall and more available!
- Girl Scout Membership
- Opportunity to support the Girl Scout mission and make a positive impact on the community.

**Reasonable accommodations** may be made to enable individuals with disabilities to perform essential functions.

#### **How to Apply**

Interested applicants should apply for this position [online](#) by May 30, 2025. Please contact Program Manager, Cassandra Simpson, with any questions at [csimpson@gssne.org](mailto:csimpson@gssne.org).

#### **Salary**

Junior Camp Counselor: Summer Salary ~ \$2,250  
Camp Counselor: Summer Salary ~ \$3,144

Additional compensation is available at \$50 a week for bus monitoring.